



# MEETING & OFFICE HIRE

**AVAILABLE HERE FOR PROFESSIONAL  
EDUCATIONAL DRAMATIC ARTISTIC  
& COMMUNITY GROUPS**

**RICHMOND COMMUNITY CENTRE HAS VACANCIES FOR SMALL OFFICES AND A  
MEETING/TRAINING ROOM AVAILABLE FOR YOUR USE.**

**NOTE: ALL USERS MUST HAVE THEIR OWN PUBLIC LIABILITY INSURANCE.**

ALL OFFICES AND MEETING ROOMS ALL HAVE HEATING AND AIR CONDITIONING,  
ACCESS TO KITCHEN, MICROWAVE, HOT WATER FOR TEA/COFFEE AND A FRIDGE.

## MEETING/TRAINING ROOM

NON-PROFIT MAKING ORGANISATIONS	\$15.00 PER HOUR
PROFIT MAKING ORGANISATIONS	\$20.00 PER HOUR
ALL DAY HIRE NON PROFIT	\$55.00
ALL DAY HIRE PROFIT	\$70.00
REFUNDABLE KEY DEPOSIT	\$35.00

## OFFICES FOR RENT

### OUTREACH OFFICE INSIDE/OUTSIDE

NON -PROFIT MAKING ORGANISATIONS	\$12.00 PER HOUR
PROFIT MAKING ORGANISATIONS	\$17.00 PER HOUR
DAY RATE NON PROFIT	\$45.00
DAY RATE PROFIT	\$60.00
REFUNDABLE KEY DEPOSIT	\$35.00

FOR FURTHER INFORMATION PLEASE CONTACT HELEN  
ON 4588-3501 OR E: [admin@rcsi.ngo.org.au](mailto:admin@rcsi.ngo.org.au) MONDAY - THURSDAY

### **RICHMOND COMMUNITY SERVICES INC.**

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